



University of Maribor

Faculty of Electrical Engineering
and Computer Science



European Commission

TEMPUS

Enhancement of cyber educational system of Montenegro

Kick-off Meeting Agenda

Thursday, 16th January 2014, Podgorica

University of Donja Gorica

Address: Donja Gorica bb, Podgorica

10.00-10.30 Registration of the participants, The Rectorate entrance hall

10.30 – 11.00 Opening and welcome speeches

- Prof. Matjaz Debevc, Coordinator of the ECESM Project
- Prof. Ramo Šendelj, Representative of the University of Donja Gorica, Montenegro

**11.00 – 12.30 Short presentations of the ME partner institutions focusing on project activities
(up to 10 minutes per institution)**

- University of Donja Gorica, Prof. Ramo Šendelj, Montenegro
- University Mediterranean, Prof. Srdjan Jovanovski, Montenegro
- Institute of Modern Technology, Dženan Strujić, MSc, Montenegro
- Ministry of Information Society and Telecommunications, doc. dr. Adis Balota, Montenegro
- Ministry of Education and Sports, Mubera Kurpejović, Montenegro
- Chamber of Commerce of Montenegro, Vesko Dragičević, Montenegro

12.30 – 13.00 Coffee break

**13.00 – 14.00 Short presentations of the EU partner institutions focusing on project activities
(up to 10 minutes per institution)**

- University of Maribor, Prof. Matjaž Debevc, Slovenia
- Buckinghamshire New University, Dr. Ioan Dutca, United Kingdom
- University of Roma Tre, Stefano Guarino, Italy
- Tallinn University of Technology, Reijo Karu, Estonia
- Global Cyber Security Center, Alessio Coletta, Italy

14.00 – 15.00 Lunch break



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15.00 – 17.30 Project overview and planning

- 15.00 – 15.30 Project aims and objectives, Work plan, Ivana Ognjanovic, PhD
- 15.30 – 15.45 Constituting ECESM structures (Voting for the members of the PMB and the NMB; Appointment of Project Administrative Officer), Prof. Matjaz Debevc

15.45 – 16.30 Overview of the first project year: work plan, involved partner institutions, Ivana Ognjanovic, PhD

16.45 – 17.30 Action plan per WPs for the first six-month period: Activities, To Do lists, Appointment of the task leaders, Tasks allocation, Travelling plan, WP leaders

17.30 End of the first meeting day

19.00 Dinner

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10.00 – 13.00 Administrative and financial project management

- 10.00 – 10.45 Presentation of the Manual for contractual and financial management, Prof. Matjaž Debevc
- 10.45 – 11.30 Organizational, administrative and financial issues, Prof. Matjaž Debevc
- 11.30 – 12.30 Presentation of the Web Platform for Project Management and Communication, Prof. Matjaž Debevc
- 12.30 – 13.00 Q&A

13.00 End of the second meeting day



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Recommended accommodation

Hotel Philia, <http://www.philiahotel.com/>

Please make the reservation **directly** on their home website or per tel/fax. You are guest of the University of Donja Gorica and can therefore get a discount by making a direct reservation. Please inform the hotel that you are guest of the University of Donja Gorica.



Taxi service

We suggest to make a reservation for taxi services in Montenegro by calling bellow mentioned phone numbers (approximately 8 EUR from the airport to Hotel Philia). Taking a taxi directly from the airport can be expensive.

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